

Due Date Extension Form

To be completed prior to the due date and submitted for approval.

What new due date are you requesting: _____

Describe in detail the work you have done so far. Attach a copy of what you have completed if appropriate.

Why are you requesting additional time?

How many times in the past have you filled out a due date extension form?

If the extension is not approved how do you plan to address the problem?

NORTH PARK SCHOOL CREED: RESPECT, ACHIEVEMENT, DIVERSITY, CITIZENSHIP,
RESPONSIBILITY

By assuming **responsibility** for your learning you are demonstrating the North Park Creed. Projects and assignments are an opportunity for you to demonstrate your mastery of the subject. By completing this form and speaking to your teacher you are displaying **respect** for the teacher's plans for the class. By working out an extension



you are dealing with a difficult situation and learning how to problem-solve in a way that benefits everyone. That is an example of effective **citizenship**. Please remember, you will improve your level of **achievement** if you assume **responsibility** for the learning behind any task!